

## After School Study Skills Program

We are happy to offer our study skills program for students in grades 4-8 beginning Monday, September 8, 2008. The program is offered on Mondays, Tuesdays, Thursdays, and Fridays. **Wednesdays will not be offered, as teachers have meetings after school.**

Below are the study skills guidelines for parents and students. If you would like your child to participate in the program, please sign and return the bottom portion by Friday, September 5.

### Student Guidelines:

1. The after school study skills program is available from 3:30 p.m. – 4:30 p.m. for students in grades 4-8.
2. Students will be responsible for bringing all supplies, books, and planners to study skills.
3. Students will exit to the “U” area after school with the rest of the class. They will then report to designated study skills teacher to reenter the building for study skills.
4. Students will open their planner in order for it to be checked by the teacher on duty.
5. Students will show completed work to the teacher on duty.
6. Students will work quietly in order to complete assignments, and show respect to others in the program.
7. If students finish assignments for the day prior to 4:30 p.m., they may work on other homework. If all work is completed, students will need to bring materials, in order to work ahead on the next assignment
8. Students will have their planner signed by their parents each night, as well as have their homework checked by a parent. Students will turn **all** assignments in, on time, each day.

### Parent Guidelines:

1. **Parents will pay a cost of \$5.00 per day. Payment is due at the end of each week.** Please send payments to the school office marked study skills.
2. Parents will pick their child up at 4:30 p.m. each day at the front office. It is important that you pick up your child on time. We ask that you are respectful of the teachers, who are on duty, by doing your best to abide by this guideline.
3. Parents will sign their child out of the program daily.
4. Parents will check their child’s homework for completion, neatness, and accuracy, and sign their child’s planner each night.

My child, \_\_\_\_\_, will attend the after school study skills program on the following days and will my child and I agree to follow the guidelines stated above.

Mondays \_\_\_\_\_ Tuesdays \_\_\_\_\_ Thursdays \_\_\_\_\_ Fridays \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature